



# Board of County Commissioners Agenda Request

24  
Agenda Item #

**Requested Meeting Date:** February 9, 2021

**Title of Item:** County Administrator Performance Evaluation Summary

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Jessica Seibert		<b>Department:</b> Administration
<b>Presenter (Name and Title):</b>		<b>Estimated Time Needed:</b>
<b>Summary of Issue:</b>  <p>County Administrator Jessica Seibert's 2020 performance evaluation was held in closed session on January 26, 2021. Minnesota statute 13D.05, Subd. 3(a) requires at its next open meeting, the public body shall summarize its conclusions regarding the evaluation. The performance evaluation summary shows an overall rating of Excellence for calendar year 2020. Feedback was provided and next period goals were discussed.</p> <p><a href="https://www.revisor.mn.gov/statutes/cite/13D.05">https://www.revisor.mn.gov/statutes/cite/13D.05</a>          (a) A public body may close a meeting to evaluate the performance of an individual who is subject to its authority. The public body shall identify the individual to be evaluated prior to closing a meeting. At its next open meeting, the public body shall summarize its conclusions regarding the evaluation. A meeting must be open at the request of the individual who is the subject of the meeting.</p>		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b> Approve summary of the conclusions of the January 26, 2020 performance evaluation.		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		